



# Timed Entry Ticketing 101

*A TicketSignup Onboarding Guide*





# Today's **Agenda**

- Overview of TicketSignup
- When to use Timed Entry Ticketing
- How to set up your calendar-based tickets
- Accessing your dashboard for calendar-based updates
- Key calendar-based reports
- Free email and website updates





# What is **TicketSignup?**



# We Are Event Technology Experts

## Always Free

We believe everyone deserves **powerful, easy-to-use** technology to improve their events. No subscriptions.

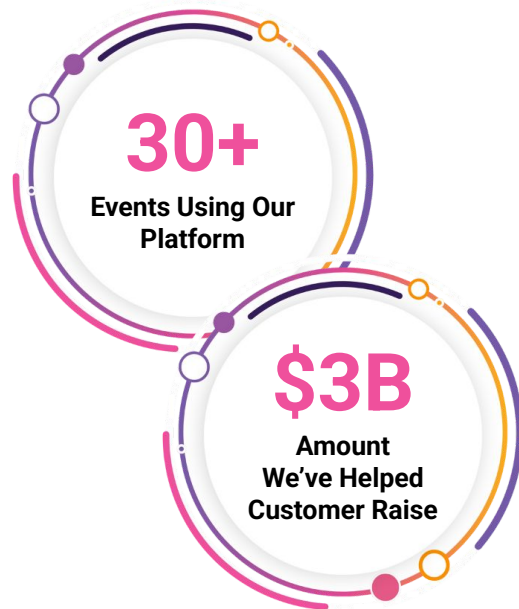
## You Have Control

Your data is always your data, and **your brand** is always first. You have full control over the settings and features you enable. No contracts.

## Fast Purchase

A streamlined purchase path **reduces your drop-off rate** and increases event attendance.

**100% US-Based Customer Support**



# About TicketSignup

- Great for **simple, complex, and multi-day events**
- Custom questions, **waivers**, and notifications
- Refund policy and **chargeback management**
- **Merch Store**
- Self-serve **ticket management** for attendees and directors
- Mobile **CheckIn App**
- **Free website and email marketing**
- Free tickets are **free!**



**ALL  
INCLUDED**



# What We Charge

To keep our platform free (and keep us in business), we charge a processing fee to the purchasers on each monetary transaction.

## Ticket and Registration Processing Fees

Pass to your supporters or give them the option to cover

Cart Total	Fee
\$0	\$0
<b>\$0.01 - \$249.99</b>	<b>6% + \$1</b>
\$250 - \$999.99	5% + \$1
\$1,000+	4% + \$1

\*\*\* Inclusive of both credit card and platform fees! Volume discount pricing available.\*\*\*  
Free events are always free.



**6%+\$1**  
Per Transaction  
(Not per Ticket)



# Simple Ticket Event vs. Timed Entry

## Simple Ticket Events

- Easy setup for events with one or limited days
  - Example: Spectator Tickets for a Track Meet
- Can be grouped (I.E., VIP and General Admission)
  - Example: Festival Tickets for Friday, Saturday, and Sunday, with VIP & GA options for each day + a bundle of all days

We have an on-demand webinar that covers setting up your Simple Ticket Event. Not sure which Wizard to use? Email us at [info@ticketsignup.io](mailto:info@ticketsignup.io) for assistance.

## Timed Entry Calendar-Based Ticketing

- Designed for extended or timed entrance
  - Example: A haunt with 4 time slots each Fri-Sun for 5 weeks
  - Example: A tour or escape room open year round
- All actions based on the calendar and times.

Timed Entry Ticketing will be covered in this webinar. It is accessed via a separate event Wizard.

# Create A Timed Entry Ticket Event

Use the Timed Entry Event Setup Link:

<https://www.ticketsignup.io/TicketEvent/New/TimedEntry>

OR the Timed Entry product page on our website:

<https://info.ticketsignup.io/products/mte-timed-entry/>

## MTE Timed Entry

Simplify event management with MTE Timed Entry. Our patent-pending, calendar-based solution simplifies managing multi-day and timed entry events. With intuitive calendar views, you can easily schedule, sell tickets, and track performance—enhancing both attendee experience and your event's success.

Create Your Event

Schedule a Call





# DEMO



# Event Website



# Ticket Event Websites

*Every event setup on TicketSignup comes with a free, automatically created event website with default content.*

**To enhance it you can:**

- **Showcase your brand**
- **Display customizable, flexible calendar components on any and all pages**
- **Add unlimited content**
- **Make it look professional**
- **Include key information (automatically)**

**Moorestown Flower Show**  
Thu March 27 - Sun April 13, 2025  
Moorestown, NJ 08057 US

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

**Information**  
The Moorestown Flower Show is an annual celebration of our historic town's gardens and history. Join us 3/27/2025 - 4/13/2025 to experience our breathtaking flower displays.

**Contact Us**

Name \* Email \* Phone

Question/Message \*

☐ I'm not a robot

**Send Message**

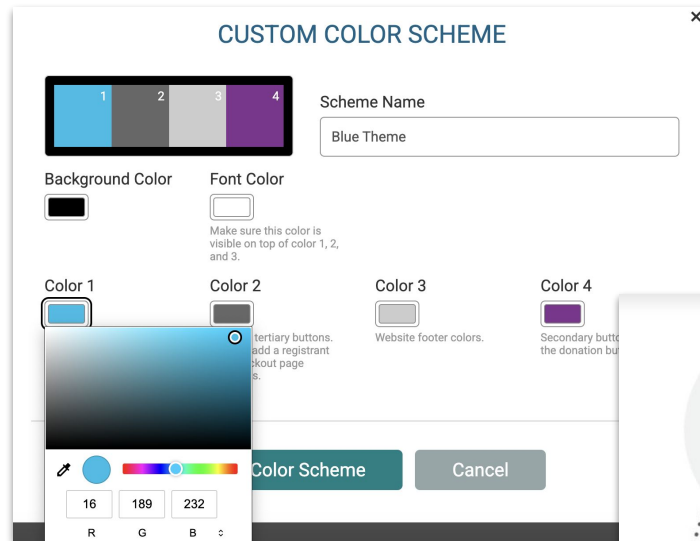
**Map Location**

[View Location on Map](#)

**Event Location**  
123 Main Street  
Moorestown, NJ 08057 US

# Event Theme

- Color scheme
- Logo and banner image
- Custom wording
- Social media/links
- Short URLs
  - Can also add a custom domain



DASHBOARD  
LOCATION

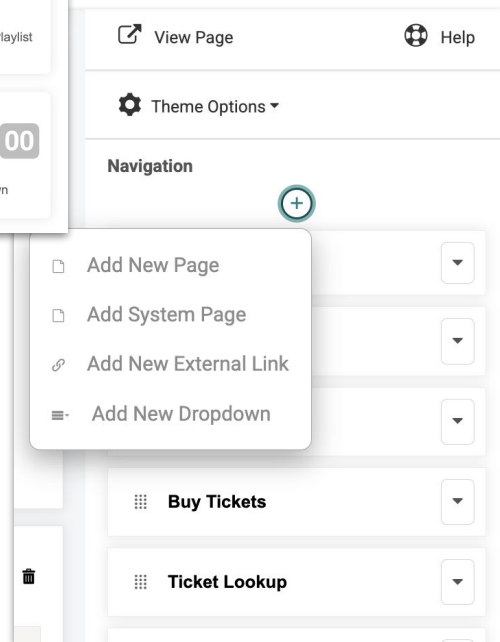
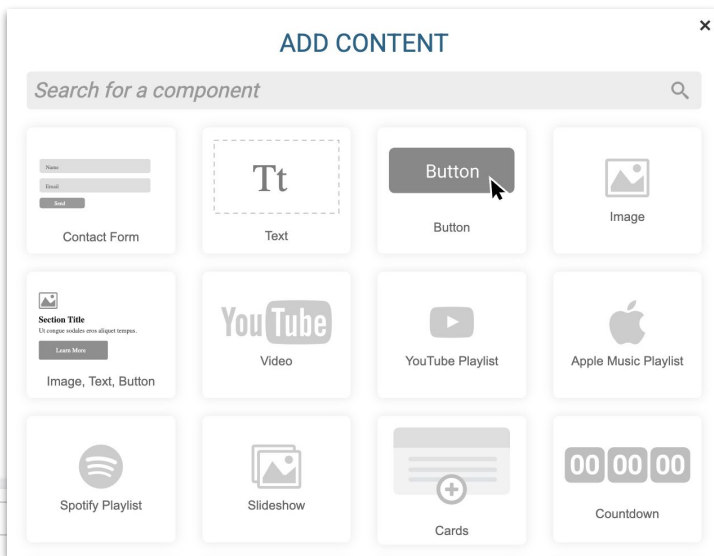
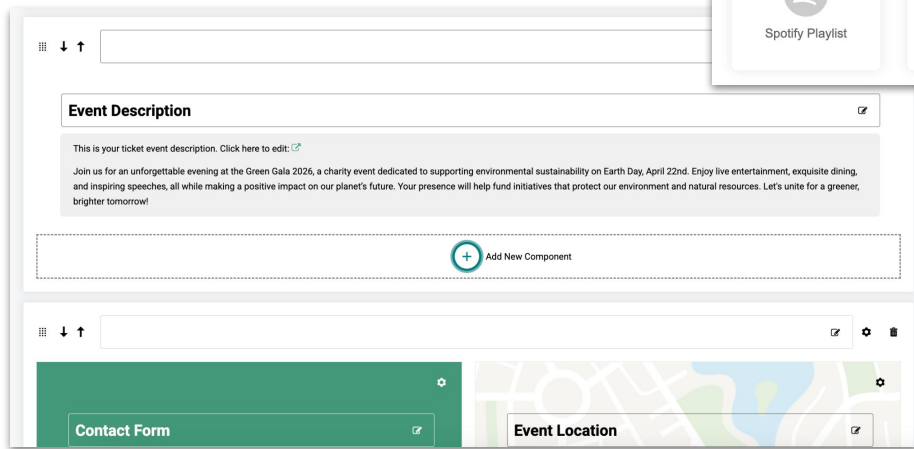
Website



Website Theme

# Website Builder

- Custom and system pages
- External Links
- Custom sections and components



# Website Builder

- Section settings
  - Background
  - Borders
  - Full width
- Move content
  - Rearrange sections or content within a section

SECTION SETTINGS

Section URL

1\_1

Publish Date/Time ⓘ

mm/dd/yyyy

12 : 00 AM

Hide section

No

The page URL must be unique. Don't reuse URL's for other pages.

[https://www.ticketSignup.io/TicketEvent/GreenGala/Page/Info#section-1\\_1](https://www.ticketSignup.io/TicketEvent/GreenGala/Page/Info#section-1_1)

Layout Options

☒ Restricted Width (Default) ⓘ

☐ Full Width ⓘ

Padding ▾

Section Height ▾

Rounded Corners ▾

Border ▾

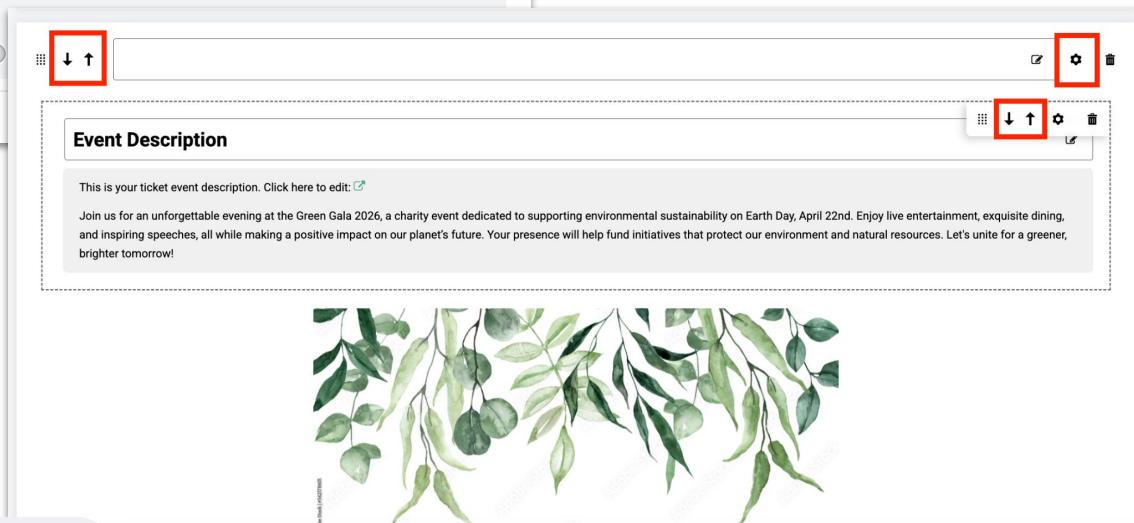
Background Options

Color

Image

Background Color \*

Apply Settings



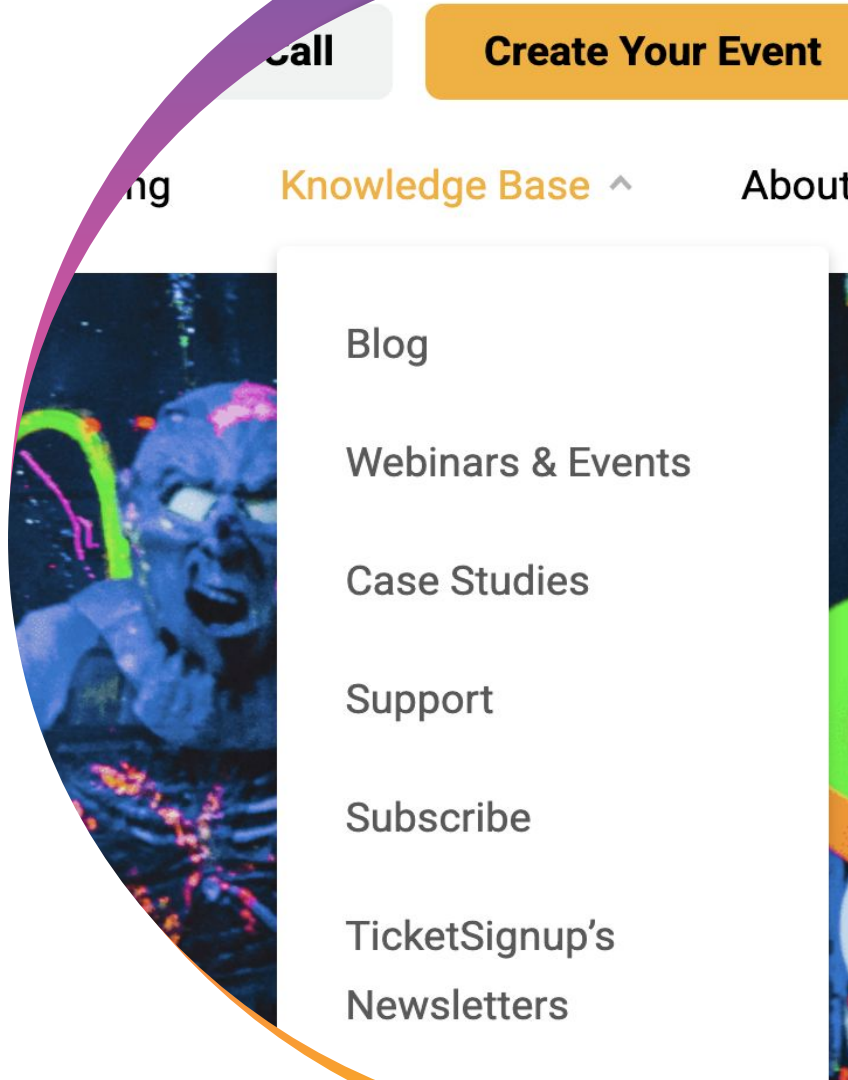




## And More....

*Once you have your tickets up and ready to sell, a few things to dive into next:*

- **Free email.** Unlimited contacts, unlimited sends.
- **Marketing Tools.** Turn your attendees into ambassadors with referral rewards.
- **Photo Platform.** Cultivate FOMO.
- **QR codes and Ticket CheckIn App.** Offer a line-free event day.





A photograph of a carousel at night, illuminated by warm lights. The carousel is reflected in a body of water in the foreground. The background is dark, with some structures and lights visible. The overall mood is festive and nostalgic.

# Thank You!

*For more information, visit [www.ticketsignup.io](http://www.ticketsignup.io) or email  
us at [info@ticketsignup.io](mailto:info@ticketsignup.io).*

 TicketSignup